

COALITION Board Meeting Minutes

October 26, 2016

Oacoma Community Center

Oacoma, SD

MEMBERS PRESENT: Margot Burton, Lorri Bohm, Tom Kober, Matt Cain, Colleen Moran and Dave Scherer. **MEMBERS ABSENT:** Jack Mortenson, John Baxter and Keven Moulton. **STAFF PRESENT;** Shelly Pfaff. **OTHERS PRESENT:** Interpreters – David Thomson and Joanna Dingman.

OPENING ACTIONS: WELCOME - Margot called the meeting to order at 12:10 pm. APPROVAL OF AGENDA – Margot asked if there were any additions or changes. Shelly asked to add an item under “Other Business” entitled “Facebook Presence”. **MOTION TO APPROVE THE AGENDA AS AMENDED – MADE (M), SECONDED (S) AND CARRIED (C).** APPROVAL OF MINUTES – Margot checked to see if all had received and reviewed the August minutes. She called for any changes; upon hearing none – **MOTION TO APPROVE THE AUGUST MINUTES – MSC.** At this time Margot invited Shelly to provide the Executive Director’s Report.

EXECUTIVE DIRECTOR’S REPORT: BRIDGING SOUTH DAKOTA – As of 10/01/16 we’ve started the no-cost extension year. We’ve shifted into implementation activities, as well as developing plans for seeking continuation funding. There has been a shift of staff time from the Network from a full-time Project Director to 3/4 time, which in turn provides some additional resources in support of Coalition and CSD staff to work on activities more in line with their respective area of expertise e.g., barrier removal/safety and access review plans; ZMax pilot sites. COUNCIL ON DD GRANTS – We submitted two grant applications – one in support of continuing our work with the SD Advocates for Change organization and another for providing Outreach and Support services to the Council. The Council reviewed both grants earlier this month, and we have been notified that both were awarded for the next year – January 1 – December 31, 2017. DARE TO DREAM – The final event was held in Rapid City on October 15th; probably the best attended and a great way to conclude this effort. A majority of participants were self-advocates. The Bridging SD presentation resulted in several individuals self-disclosing their experience

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of sexual assault/abuse, which affirmed the need for the work being done through Bridging SD to continue. Some conversation followed on this matter – the scope of this area, the work needing to be done and the importance of it. SD COMMUNITY FOUNDATION GRANT PROPOSAL – A proposal was submitted for \$5,000, which we must match – to do some targeted work relating to the Disability Advocacy Network. We are seeking funding to support staff time and travel to meet with representatives of current organizational participants about why they are involved, what will keep them involved and what key issues they believe people with disabilities face now and in the future as they seek to live lives of their choice. Our next step will be to meet with representatives of disability organizations, and organizations that intersect with us, about why they are not involved, what it would take to have them become involved, and what key issues they identify facing people with disabilities. Finally, we are seeking funds that would enable us to explore the use of computer-based audio/video programming e.g., Adobe Connect, Go-to-Meeting as a means of increasing participation in the Network and sustain it in the future. We should hear the outcome of this application by the end of the year.

FINANCIAL PICTURE: FY2016 BUDGET – Shelly reported that comparing end of September 2015 YTD Profit and Loss Comparison reports to this year’s same report (September 2016), we show the following: FY15 showed us ending with (\$15,570) and FY16 showed us ending with \$35,870. We’re heading in the right direction. A question was asked about what has contributed to this significant shift – one major factor is the staff reduction. The Board expressed strong appreciation for all of our staff – their willingness and commitment to continue with the organization in the midst of these changes. Shelly said she would pass this message on to the others not present today. FY2017 BUDGET – A draft budget had been sent out prior to the meeting. It was reviewed line by line. One addition made to the expense side was a “fundraising expenses” line and the amount budgeted was \$6835. Making this adjustment resulted in a balance budget being presented. **MOTION TO APPROVE THE FY2017 BUDGET AS PRESENTED AND AMENDED – MSC.** Any significant changes impacting the budget will be reported to the Board in a timely manner, and if the budget needs to be amended, it will be done at those times. FUNDRAISING – RAFFLE – Shelly reported that the committee had met and Jack agreed to

talk with management at the Flying J Truck Stop in Sioux Falls about having the vehicle displayed at their location. He was told that due to them being part of a corporate structure, they do not do these types of activities. Jack checked with Vern Eide Honda in Sioux Falls if they would be a site. They would not do that, but they were willing to work with us on the purchase of a vehicle. Upon learning this outcome, Matt gave thought to some other possible sites, and Shelly met with Don Boyd about whether he would be willing to visit with management of Lynn's Dakotamart in Pierre to see if they would be willing to display it. Don met with Tim Murphy, manager, and they are more than happy to do so, as well as have tickets available for sale. Shelly briefly met Tim and explained that once the board met this week, we'd be in touch as the process moves forward. Don has offered to do printing for us, if we'd like him to do so. Shelly has also spoken with our webmaster, and they have indicated that once we have all the necessary information, they can have our website up and ready for ticket sales within a couple of days. It seems the next step is to purchase the vehicle so we can then seek approval for the raffle from the City of Pierre, and move ahead with ticket printing, sales and more. Consensus was to purchase the vehicle in Pierre. Shelly will see if Don will work with her to make that purchase at Petersen Motors. We will work with Don to do the printing of tickets and posters. We will order a total of 1,200 tickets and sell them at \$20 each. We'll explore whether other Lynn's Dakotamarts will be ticket selling sites. We'll ask members to buy and/or sell tickets.

MOTION TO SPEND A MAXIMUM OF \$12,000 FOR THE UTV TO BE RAFFLED THIS YEAR – MSC. The goal is to have this be a success that we can build on year after year. SD COMMUNITY FOUNDATION GRANT PROPOSAL – The plan is to pursue a larger grant from the Foundation to assist with leadership development within the disability movement in SD. This opportunity is now a continual one, versus being open twice a year. As efforts are underway, staff will report back to the board.

BYLAWS REVISIONS: This was brought forward so we do not lose sight of it and are ready to present any desired changes to the membership at the required time. Colleen and Shelly will work on identifying needed changes and update the board as appropriate.

DISABILITY ADVOCACY NETWORK (DAN) PLANS FOR 2017: It's time to move ahead with initial activities for the DAN. Staff will put out a Doodle Poll of possible dates to hold a conference call on the upcoming session, as well as to talk about whether or not we'll again hold bi-weekly meetings during session. Shelly indicated that she is planning on issuing her legislative updates once a week vs every day or several times a week. The board agreed with this change.

ELECTION OF OFFICERS: Officers are elected by the Board each year. Margot is not able to continue as president, since she has completed a third consecutive two-year term. Nominations were opened for president. Shelly shared that Tom had indicated an interested in running for president. **MOTION TO NOMINATE TOM KOBER AS PRESIDENT, TO CLOSE NOMINATIONS AND CAST A UNANIMOUS BALLOT IN FAVOR OF TOM BEING ELECTED PRESIDENT – MSC.** Tom thanked all for their support. It was agreed that Margot would conclude her duties at the end of this meeting, with Tom then assuming the duties at that point. The next position brought forward was secretary/treasurer. Colleen is presently serving in this position; she was asked if she would consider serving again. She agreed. **MOTION TO NOMINATE COLLEEN MORAN AS SECRETARY/TREASURER, TO CLOSE NOMINATIONS AND CAST A UNANIMOUS BALLOT IN FAVOR OF COLLEEN BEING ELECTED SECRETARY/TREASURER – MSC.** The next position needing to be filled was vice president, which Tom held last year. **MOTION TO NOMINATE JACK MORTENSON, TO CLOSE NOMINATIONS AND CAST A UNANIMOUS BALLOT IN FAVOR OF JACK BEING ELECTED VICE PRESIDENT – MSC.** Margot will fill the position of Past President, and as such continue to be a part of the board.

OTHER BUSINESS: GAME, FISH & PARKS FOLLOW-UP – Shelly was contacted by staff at Custer State Park notifying her that the captioning is now available on the new film shown at the visitor center. She brought up the need for descriptive audio, and staff said they would be working on this access matter to ensure all have equal access to the film's content. EMERGENCY MANAGEMENT REALITIES – Shelly explained that the State's Office of Emergency Management is now located in the same building as our office. She is planning on making contact with some of their leadership

to begin talking about a variety of emergency situations e.g., major disasters such as floods, tornados, blizzards, traffic or other accidents involving people with disabilities during hours when most disability service agencies are not operating and how we work together to make sure the needs are appropriately met at those times. Board members suggested a variety of areas that could be focused on, as well as some existing resources and other partners that would be good to involve in such conversations. FACEBOOK PRESENCE – Shelly explained how she and Colette had become aware of a survey that was going to be used regionally, and upon reviewing it, they thought it might be a sample of something we could use to solicit involvement from people with disabilities through our website and Facebook pages. Shelly suggested we might want to routinely ask questions of the disability community using these mechanisms as a way to have greater visibility and greater engagement with our membership and beyond. Consensus was to give it a try.

CLOSING ACTIONS: SCHEDULE NEXT MEETING – It was agreed that the next meeting will be held using an electronic avenue e.g., DDN, audio/video computer based program or teleconference. The date and time selected are January 4th from 2 pm to 4 pm (CT). Tom asked about access to interpreters, and Shelly explained that whichever method is used, interpreter services will be available. Dave said he'd check to see if we might use Adobe Connect through BHSSC. He will let Shelly know in the coming week. All thanked Margot for her service as president these past several years. Margot thanked everyone for a good meeting. **MOTION TO ADJOURN – MSC.** Meeting adjourned at approximately 2:15 pm.